

## Program Accreditation Eligibility Checklist

### Is your program ready to begin the CAAHEP accreditation process?

Answering these questions will help you determine your eligibility for accreditation. They address qualifications required in the CAAHEP *Standards and Guidelines for the Accreditation of Lactation Education Programs*.

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1. ***If in the U.S., is the program sponsor currently accredited by an institutional accrediting agency that is recognized by the U.S. Department of Education?***

YES

NO

***If outside the U.S., is the program authorized under applicable law or other acceptable authority to provide a postsecondary program, which awards a minimum of a certificate/diploma at the completion of the program?***

YES

NO

If no to both, your program is currently not eligible to seek CAAHEP accreditation in Human Lactation and Breastfeeding. Standard I requires that the program sponsoring institution be accredited by a recognized authority.

2. ***Does the program have a director (exact title may vary) with primary responsibility for the organization and administration of the program as well as provision of input and participation in all aspects of the program?***

YES

NO

***AND, does this individual possess at least a graduate degree in education, administration, health care, or the basic medical sciences?***

YES

NO

If no to either, your program is not ready to begin the accreditation process. The role of program director is required by Standard III.B.1., and is typically responsible for completing the program's Self-Study Report and coordinating the site visit.

3. ***Does the program have faculty for the supervised clinical practice portion of the educational program who is a currently a certified lactation consultant?***

YES

NO

If no, your program is not ready to begin the accreditation process. The clinical practice portion of the educational program must be supervised by an IBCLC.

4. ***Does the program have an advisory committee, which is representative of the program's communities of interest (see accreditation Standard II.A), and is charged with the responsibility of meeting at least annually to assist program and sponsor personnel in formulating and periodically revising appropriate goals and learning domains, monitoring needs and expectations, and ensuring program responsiveness to change?***

YES

NO

If no, your program is not ready to begin the accreditation process. The advisory committee is required by Standard II.B, and must be involved in development of the program's goals and learning domains.

5. ***Does the program currently have an active roster of students enrolled in the program?***

YES

NO

CAAHEP accreditation is outcome based and optimal results are achieved with participation of students in the process. AARC recognizes that some programs may choose to insure accreditation prior to admission of students. A program may begin the accreditation process before students are admitted. AARC will then conduct follow-up surveys of program faculty and students following graduation of the first cohort of student. The results of these surveys may affect the program's accreditation status.